

Greenock Morton

Community Trust Limited



Job Title	Team Coordinator: Girls (2 Posts)
Hours:	5 Hours Per Week (2 posts)
	Flexible Working Week 5/7 Days
Hourly Rate:	£8 per hour
Start Date:	Monday, 4 February 2019
Closing Date:	Wednesday 30th January 2019

Job Role

Our organisation has four core functions; Participation in Sport (football and hockey); Health & Well-being; Education and Employability. The purpose of the position being created is to work closely with the Sports Project Manager and Morton Girls coaches to develop the teams programme. As Team Coach Coordinator, you will ensure that you set up a vibrant coaching structure, support and mentor coaches to progress and develop to the level they aspire to, recruit new coaches, and support the player development of each player within the teams.

Key Duties:

- Work closely with Sport Project Manager and Football Project Worker to devise a development plan in line with Morton Girls player pathway.
- Build positive relationships with all coaches, players, and parents ensuring positive communication.
- Support existing coaches/ volunteers and assist with the recruitment of additional coaches/volunteers.
- Encourage all coaches and volunteers to progress within their own CPD including SFA Course's, Child Wellbeing and First Aid.
- Work closely with key staff to ensure coaching pathway and session structure is delivered at each coaching session.
- Encourage positive communication and support at matchdays ensuring a positive environment for players to develop.
- Assist with the recruitment of new players at each age group.
- Liaise with Office Manager and key office staff to ensure all data management processes are adhered to safely and effectively.
- Represent Morton in the Community positively at all times.
- Attend monthly parent rep meetings to assist with any queries and forward planning.
- Work closely with key community staff to assist with planning and delivery of fundraisers relevant to Morton Girls.



Competencies and Qualifications

	Essential	Desirable
Qualifications	<p>SFA C Licence (working towards/willing to obtain) or Children's Award.</p> <p>Sports First Aid.</p>	<p>Advanced Children's Licence UEFA B Licence.</p>
Work Related Experience	<p>Previous experience in engaging participant groups and delivering football coaching sessions.</p> <p>Involved in a football club environment.</p> <p>Project management.</p>	<p>Working/coaching or volunteering knowledge of the Inverclyde area.</p>
Personal Attributes	<p>Excellent communication skills – both internally & externally.</p> <p>Creative thinking with regards to new ways of working and creative football sessions.</p> <p>Empathetic and supportive nature to participants' circumstances.</p> <p>Excellent customer service skills.</p> <p>Motivated to deliver excellent service across Morton Community programmes.</p> <p>Flexible to change.</p> <p>Highly professional at all times.</p> <p>Be proactive.</p>	<p>Confidence in delivering programmes autonomously with little support and guidance.</p>

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How to Apply

To apply please email your CV and cover letter to admin@mortoncommunity.net prior to the closing date stated above.

You must include the job title in the email subject.

Further Information

Morton Community have a wide range of participants from children at nursery school, teenagers progressing towards GMFC's elite academy, season ticket holders in our health and well-being programmes to unemployed adults engaging in our employability programmes. Regardless of who we engage with we will always ensure we are offering an excellent and welcoming service. We have been successful thus far due to recruitment of likeminded people who are committed team players working towards a common goal.

Our Mission Statement... **'The Heartbeat of Inverclyde'**

Our Vision... **'Working with Inverclyde to create a Healthier & More Prosperous Community'**

Our Values... **Enjoyment** – providing opportunities for participation while creating friendships in a structured, fun environment.

Confidence – encouraging self-belief to maximise potential.

Inspire – sparking good habits through influential role models.

Respect – recognising honesty, appreciation and trust between all

Learning – celebrating skills and development within a structured, enjoyable environment.

Pathway – visible ladder supporting personal development to fulfil your ambitions.